RISK ASSESSMENT:
VEHICLE / PEDESTRIAN SAFETY ON SCHOOL SITES

School GOLDEN GROVE	**Head Teacher** MR A. WILLIAMS	
Assessed By A. Williams	**Date of Assessment** 01/09/26	**Review Date** Autumn 27

'Safe Site' Indicator	Hazardous Condition or Activity	Risk H/M/L	Risk Reduction Options
Segregation of Vehicles & Pedestrians	• Children arrive and leave school by walking through car park	L	• Children exiting and arriving at school to utilise pathways • Staff to be on duty at the start of the day (8:40 am) and at the end of the day (3:15 pm) to ensure that children cross through the car park safely – using the raised hump. • Children who use the service bus to cross the car park via the zebra crossing. An adult will supervise the children on the bus before its departure (though no children at present are using a service bus). • All parents and children to use dedicated pedestrian entrance, including children who may use the service bus.
Reversing	• Cars, delivery vans and buses reverse in car park.	L	• Children to keep to pathways and crossing areas when walking through the car park. • Encourage parents to come to collect children from the building to take children to their cars – encouraging supervised crossing of the car park. • Deliveries and the movement of the minibus to primarily take place whilst children are in school, and not at the beginning/end of each day.

Parking 'Pickup' & 'Drop off' Points	• Congestion at the end and beginning of the day.	L	• Quick drop off layby operational each morning where children can exit vehicles straight onto the pavement. • Regular reminders to parents/carers about the dropping off/ picking up protocols. • Children to cross the road with due care and attention. • Parents and children to use pavement and enter the school through the side entrances. • Encourage parents to come to collect children from the building – encouraging supervised crossing of the car park.
Loading Deliveries & Collections	• Vans/lorries entering car park of the school. • Refuse collection lorries	L	• Deliveries and the movement of the minibus to primarily take place whilst children are in school, and not at the beginning/end of each day.

Blue Badge Car Parking Spaces on School Property

To help us maximise the use of these facilities, we would ask all parents and carers to consider the following when dropping off and collecting pupils.

- **If you are not a Blue Badge holder,** please do not park in the 'disabled' parking spaces. 'Disabled' parking spaces are not a convenience; they are reserved for people who have been rigorously assessed and issued with a badge because they need to park close to facilities in order to maintain their mobility and independence.
- **If you are the driver of a Blue Badge holder** who does not need the extra room which a 'disabled' space provides, please consider using an ordinary parking space if there is one nearby.
- Do not assume that someone is not entitled to a Blue Badge simply because they appear to be mobile and nimble. On a good day, some people are able to walk a greater distance than usual, or they may have a hidden impairment which means they need to park close to facilities.
- If you are a Blue Badge holder and are having a good day, please park in an ordinary parking space so that someone who really needs the 'disabled' space on that day can use it.
- Blue badge holders are not allowed to sit in their vehicle while occupying a Blue Badge parking space to wait for people who are not disabled. (Page 3. The Blue Badge Scheme: Rights and Responsibilities in Wales) so please use an ordinary parking space so that someone who really needs to use the 'disabled' space can use it.
- Blue Badge regulations only apply when parking 'on-street'; they do not apply in most car parks where separate rules apply. This means that Blue Badge holders are not entitled to park on yellow lines in off-street car parks (Page 7. The Blue Badge Scheme: Rights and Responsibilities in Wales) so please avoid doing this in the interests of safety.