Pembrokeshire County Council

Children and Schools Directorate

SCHOOL POLICY

CHARGES & REMISSIONS FOR SCHOOL ACTIVITIES

November 2026

Golden Grove School

Policy on Charging for School Activities

1. Introduction

Section 457 of the Education Act 1996 requires the governing body of any maintained school to adopt a policy on charging and remission arrangements for school activities.

This policy was adopted by the governing body of Golden Grove School on 9th November 2026 and will be subject to review every three years.

The principal circumstances in which charging is permissible under the Education Act 1996 are as follows:

2. School Trips

Non Residential – No charge will be levied in respect of school trips that take place during school hours or are a necessary part of the curriculum.

Residential (Essential) – For residential trips which are essential to the Curriculum for Wales, or in preparation for accredited examinations, a charge will be levied for board and lodging.

Residential (Non-essential) – For residential trips which are not essential to the Curriculum for Wales, or in preparation for prescribed examinations:

a) If the amount of school time on the trip is less than half of the total time of the trip, a charge will be levied up to the full cost of the trip.
b) If the amount of school time on the trip is half or more of the total time of the trip, a charge will be levied for board and lodging.

3. Finished Materials

Where a pupil or parent wishes to retain items produced as a result of art, craft and design, or design and technology, a charge may be levied for the cost of the materials used.

4. Music Tuition

The governing body reserves the right to levy charges in respect of individual music tuition, and group tuition up to and including 4 persons, if the teaching is not an essential part of either the curriculum or an accredited qualification syllabus being followed by the pupil.

5. Activities Outside School Hours

No charge will be made for activities outside school hours that are part of the Curriculum for Wales, or that form an essential part of the syllabus for an accredited qualification.

If a pupil is prepared outside school hours for an examination that is not set out in regulations, a charge will be levied for tuition and other costs.

For all other activities outside school hours, the governing body reserves the right to charge up to the cost of the activity.

6. Damage / Loss to Property

The Governing Body reserves the right to levy a charge in respect of wilful damage, neglect or loss of school property and/or third party property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Head Teacher may decide.

7. Voluntary Contributions

Where the school cannot levy charges, and it is not possible to make these additional activities within the resources ordinarily available to the school, the school may request or invite parents to make a contribution towards the cost of the activity. Pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request or invitation. However, where there are not enough voluntary contributions to make the activity possible, then it will be cancelled.

8. Lettings

Refer to the School's Lettings Policy and the scale of charges determined annually by the Finance Committee.

9. Review

This policy will be subject to review every three years.